

COLLEGE OF HEALTH & PUBLIC AFFAIRS
AY 2015-16 Research Fellow
Application Guidelines

Overview

The COHPA Research Fellowship (Fellowship) is intended to assist faculty to develop competencies and knowledge of the grant development and submission process as a tool to enhance their professorial career. Up to five individuals will be selected as COHPA Research Fellows (Fellows) in the FY 2015-2016. Each participant in the Fellowship program will receive a stipend in the amount of \$ 2,500 to be used in support of research related professional development. Application is open to faculty members of all ranks.

Fellows are required to identify a mentor who can serve as a guide in thinking about a grant project, planning for the development and submission of a grant application, and ultimately serve as a mentor/co-investigator of a funded grant project. Mentors will receive a \$500 stipend for professional development.

1. Fellows are required to: 1) attend and participate in all four sessions conducted over the spring 2016 and summer 2016 terms; 2) prepare a substantively meaningful product, either a published concept paper or a research prospectus, by the end of the fellowship program; and 3) work closely with a mentor who may serve as Co-Investigator in the submission of a federal grant application. Fellows are expected to provide a written 1-2 page technical abstract of a potential research project as part of their application. Fellows are to include a list of their achievements as a result of the Fellowship program as part of their annual performance evaluation. Chairs will include this detail as part of the faculty's annual review.

The evaluation criteria for applicants include: 1) strength of the application; 2) a support letter from the Chair/Director 3) the potential for generating a fundable project.

Application Guidelines

Five applicants from across COHPA will be selected for the Fellowship award. Applications are due to the Committee by **November 16, 2015**. Applicants will be notified of the committee's decision by December 11, 2015.

The application consists of the following:

1. A one-page cover letter agreeing to the guidelines, activities and deliverables stated in the FY 2015-16 Fellowship Program
2. A written 1 to 2 page technical abstract of a potential research project
3. A Vita.
4. A letter of support from the Department Chair/Director.

Applications are to be submitted via email to the Research Office at COHPAResearch@ucf.edu

Any questions regarding the Research Fellows program can be directed to Dr. Thomas Wan thomas.wan@ucf.edu or Dr. Martine Vanryckeghem martinev@ucf.edu.