

PHILIP K. WESSEL
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Strong, diversified experience in all aspects of medical administration and personnel management. Successful record of accomplishment in the academic environment linking best business practices, performance management and training into the framework of organizational goals. Masters prepared and possesses excellent managerial, communication, interpersonal, and teaching skills.

Qualifications

- Recruitment
- Training
- Employee Relations
- Professional Development
- Team Building
- Marketing

Industry Experience

- Healthcare Administration
 - Military
 - Leadership
 - Medical Planning
 - Human Resources Management
 - Medical Logistics
 - Managed Care
 - College Teaching
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EDUCATION

Master of Health Administration December 2001
Baylor University – Waco, TX
Bachelor of Science – Health Care Management May 1993
Southern Illinois University – Carbondale, IL

EMPLOYMENT HISTORY

Teaching Experience 8/12 – Present
University of Central Florida, Orlando, FL

Program Director

- Program Director for the Health Services Administration Program, providing overarching career and academic guidance to more than 1450 degree seeking students.
- Authored the self-study document for the Association of University Programs in Health Administration (AUPHA) resulting in a successful recertification of the BS-HSA program
- Monitor and evaluate undergraduate teaching faculty to include 30 adjunct professors
- Assist the undergraduate faculty in building online classes and designing course delivery for the face to face class sessions

Instructor

- Full time faculty member serving as an instructor for the Undergraduate and Graduate Health Administration Programs.
- Provided 61 credit hours of instruction (20 Classes) to more than 1450 students in a variety of settings to include Face to Face, Hybrid Courses and Online.
- Completed certification in IDL6543 resulting in becoming a recognized departmental expert in the use of Webcourses and other Learning Management Systems

Courses Taught

- Healthcare Finance
- Health Economics
- Healthcare Human Resources
- Leadership for Healthcare Executives
- Healthcare Administration Capstone
- Introduction to U.S. Healthcare Systems
- Organization and Management for Health Agencies II

Service

College Service

- Member, Undergraduate Coordinator Committee
- Member, Curriculum Review Committee
- Member, Department Chair search committee

Department Service

- Search Committee Chair for 2 successful faculty searches
- Guest Speaker for various student organizations at the University of Central Florida
- Member of the Departmental Promotion and Tenure Committee
- Faculty advisor for the Graduate Health Network

Research

Internal Grant

- University of Central Florida Winter 2012, \$1000
 - Presenter: Excelling as a New Faculty Member during 2012 Winter Faculty Conference

Professional Development and Certification

- Completed certification in IDL6543
- Excellence in Undergraduate Teaching Award---College of Health and Public Affairs 2014

Administrative Officer (GS-12)

Department of Veterans Affairs, Orlando, FL

8/09 – 7/12

Major Accomplishments

- Administrative support for 13 specialty clinics.
- Responsible for the preparation of 80 performance appraisals annually.
- Design and implement performance pay matrix providing the framework for financial incentives to outstanding employees.
- Provide statistical reports to the Director identifying compliance and access to care issues.
- Manage Ongoing and Focused Professional Performance Evaluation for 40 physicians.
- Prepare management recommendations to enhance credentialing and privileging.
- Prepare monthly performance reports to Regional Headquarters identifying performance measures to improve the delivery of care.
- Proctor and mentor for University of Central Florida Internship Program.
- Prepare business plans to ensure appropriate management and distribution of assets.
- Prepare multiple business case analyses to justify the addition of professional staff.
- Manage request for information from corporate headquarters, collaborating with 7 regional clinics within the enterprise.
- Instrumental in the preparation of professional interview panels, designed to effectively evaluate potential employees, resulting in the hiring of 6 new employees.
- Manage time and leave, to include payroll certification for 80 employees.
- Member of the Patient Centered Care Committee.

Administrative Officer

United States Navy, Branch Medical Clinic Kings Bay, GA

2/07 – 8/09

Major Accomplishments

- Successfully managed the staffing of a 20 bed minimal care facility with 108 staff members, ensuring 100% position fill rate.

- Increased workload reporting compliance by 40% that resulted in the establishment of 6 new positions required to meet the health care mission.
- Managed \$60,000 training budget to ensure all continuing education requirements were at 100%.
- Converted a housekeeping service contract to Full Time Equivalents (FTEs) resulting in an annual savings of \$227,000.
- Revised numerous policy and procedure manuals and developed the 2009 patient guide and handbook.

Health Services Support Officer

United States Navy, 2d Marine Logistics Group, Camp Lejeune, NC

6/04 – 1/07

Major accomplishments:

- Coordinated with subordinate administrators to ensure the deployment of appropriately staffed and equipped Aid Stations in order to provide primary medical care and readiness maintenance to more than 5,000 service members while deployed to the Al Anbar Province, Western Iraq.
- Authored multiple documents in accordance with higher headquarters orders, outlining guiding principles of medical support for 6 combat casualty trauma centers located throughout a 500 square mile area.
- Manager of the Patient Evacuation Team. Provided oversight in the air movement of more than 6,000 patients through the theater MEDEVAC system, including operational guidance critical to the movement of patients to the appropriate echelon of care, with 100% accountability.

Department Head, Human Resources Management

U.S. Navy, Naval Hospital Jacksonville, FL

6/01-5/04

Major Accomplishments:

- Developed a tracking and reporting system to capture travel credit card delinquencies that was adopted by other commands throughout Navy Medicine. This system resulted in a decrease in command delinquencies from 16.7% to 2.4%.
- Team leader for Total Force Management Council. Led the 15 member Board of Directors through position management evaluations, ensuring the appropriateness of establishing new positions, and the economic impact as the result of new hires. Assisted in managing a payroll of more than \$30M.
- Coordinated and established a “one stop” post deployment process that reduced staff reintegration time from 4 days to 1 day.
- Revised the special pays program for health care professionals, reducing the process time by 65% of 450 requests totaling more than \$1M.
- Directly responsible for a 33% promotion rate for staff assigned to Human Resources.
- Reduced awards backlog by 70% in a two-month period.

Operations Officer

U.S. Navy, 1st Force Service Support Group, Camp Pendleton, CA

1996 -1999

Major Accomplishments:

- Coordinated with higher headquarters in developing and implementing the unit training plan to meet the requirements of more than 400 personnel.
- Responsible for the procurement, maintenance and distribution of medical supplies and equipment totaling more than \$500,000 with 100% accountability.
- Procured and delivered medical equipment and supplies totaling more than \$50,000 to support humanitarian medical missions throughout the country of Jordan.
- Expertly prepared a staff of 23 for a no notice Commanding General inspection that resulted in zero discrepancies and a score of mission capable.

Other Service

- Notary Public-Florida
- Undergraduate Program Coordinator--University of Central Florida Health Services Administration Program
- Faculty Advisor--Graduate Health Network, University of Central Florida
- Participant with the Orange County Public School "Teach In" program at Lake Nona High School